Holiday Artisan Market
November 14, 2018
Vendor Application/Agreement

Company/Artist Name (to appear on sign): _____

Vendor agrees to exhibit at, and the Village Learning Place agrees to allow Vendor to exhibit at the VLP Holiday Artisan Market to be held on **Wednesday, November 14, 2018 from 6:30-8:30pm** at 2521 Saint Paul Street in Charles Village. Application must be received on or **before October 19, 2018**.

As the Holiday Artisan Market has grown, we continue to receive more vendor applications than space permits. **This application does not imply acceptance into the VLP Holiday Artisan Market.** The 2nd Wednesdays Committee will make final determination of the vendors while striving to showcase a variety of local artisans and media each year. All vendors will be notified of their acceptance status on **October 24, 2018**.

Exhibitor Contact: (this person submits forms, coordinates space logistics, and signs the contract)

Contact & Title: _____

Phone & Email: _____

Address: _____

_____

Exhibitor Criteria:
The Village Learning Place is a community non-profit which promotes free access to literacy, cultural awareness, and lifelong learning through access for all ages to information, resources, and educational programs. Vendors at the VLP Holiday Artisan Market may exhibit and sell artwork in a variety of media as detailed in this application. Vendors have permission to only sell those wares which have been agreed upon in advance.

Please describe your company and the product you wish to sell:

_____

_____

_____

_____

_____

_____

Please attach photos or include a web address where work samples may be viewed. This helps us evaluate new applications. Thanks!

Exhibitor Package:
An exhibitor package includes the following elements:

- One table to exhibit artwork and two chairs
- One sign (with company/artist name as it appears on this application) per table
- Sanitation/recycling services

General Information:

Please be advised that exhibit space is limited. Once we fill our allotted space, we will put you on the waiting list. Vendors are encouraged to submit their completed applications as soon as possible. All terms and conditions for exhibiting, as outlined in the attached Vendor Guidelines, will be accepted and be a part of this contract.

Exhibitors may not share a space with another organization. The VLP will accept only one application per exhibit space.

Photograph/Brochures/Flyer attached: ☐ yes ☐ no

Signature Required: _____

I have read the Vendor Guidelines and agree to adhere to them.

Signature: _____ Date: _____

Print Name: _____ Title: _____

Please mail completed application to:
Village Learning Place
Attn: Holiday Artisan Market
2521 Saint Paul Street
Baltimore, MD 21218

Email to:
VLPnews@villagelearningplace.org

For questions, call #410.235.2210, x204

INTERNAL USE ONLY
Date Rcvd _____
☐non-profit ☐local artist ☐company

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Vendor Guidelines - Terms & Conditions [Keep for your records]

1. This application, when properly executed, shall constitute a valid and binding agreement between the Vendor and the Village Learning Place (VLP). The VLP reserves the right, in its sole and absolute discretion, to reject any application, or to limit participation in the Event.

2. The terms and conditions of the Vendor Guidelines shall be considered a part of the Vendor Application/Agreement. Vendor is responsible to review the Guidelines carefully and be familiar with the terms and conditions therein.

3. The Vendor contact listed on the application portion of this agreement shall be authorized to make all decisions regarding exhibiting at the Event.

4. The VLP agrees to provide free exhibition space at the Holiday Artisan Market in exchange for 20% of proceeds collected during exhibition on Wednesday, November 14, 2018 between 6:30-8:30pm.

5. Set-up and breakdown for exhibitors may pose a logistical challenge. Vendors should plan to load-in between 5:45 pm-6:30 pm on Wednesday, November 14, 2018. Vendors may not break down their exhibit until after 8:30 pm when the event is over. Please call us with questions or any issues before the event.

6. Vendor shall indemnify, defend and hold harmless the VLP, Event sponsors and the employees, representatives and agents of each from all claims, liabilities, and damages (including attorneys' fees and court costs) for injury, loss or damage to property or persons (including death) arising out of Vendor's activities in connection with the Event, or for breach of any representation, warranty or covenant in this agreement.

7. Vendor shall pay all sales or other taxes, fees and assessments required by any applicable federal, state or local law in connection with Vendor's participation in the Event. Vendor shall indemnify, defend and hold the VLP harmless for any taxes (including fees and penalties, if any) required to be paid by the VLP in connection with the Vendor's activities under this contract.

8. If for any reason the Event is canceled, Vendor's sole remedy shall be the recovery of the fees paid pursuant to this agreement (on a pro-rata basis if only a portion of the Event is canceled).

9. Under no circumstances shall the VLP be liable for consequential, indirect, special or punitive damages of any kind in connection with its activities or omissions under this agreement regardless of whether such damages were foreseeable.

10. Failure by Vendor to adhere to any provision of this Agreement may result in cancellation of this agreement.

11. Vendor may not assign this agreement or trade, sell, share or otherwise transfer the advertising or exhibiting rights provided for in this agreement.

12. Waiver of any term of this agreement or failure of the VLP to terminate this agreement on account of any breach by Vendor shall not be deemed a waiver of the VLP's rights to subsequently enforce any term or to terminate this contract by reason of any subsequent breach by Vendor.